



SINCE 1988

28 - 31 MARCH 2022
MITEC, KUALA LUMPUR



HOSTED, SUPPORTED
AND CO-ORGANISED BY:



MINISTRY OF DEFENCE &
MINISTRY OF HOME AFFAIRS

SAFE EXHIBITION BUBBLE

As of 17 March 2022

**DEFENCE SERVICES ASIA
(DSA) 2022
& NATIONAL SECURITY ASIA
(NATSEC ASIA) 2022**



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INTRODUCTION

DSA 2022 & NATSEC Asia 2022 Safe Exhibition Bubble is created to enable **participants' exemption from mandatory quarantine** and ensure their safe passage between airport, hotel, exhibition venue, and all other designated locations. This initiative was endorsed by the Malaysian Ministerial Quartet on 8 February 2022.

The paramount objective is to facilitate arrangements to benefit the international and local participants attending DSA 2022 and NATSEC 2022 from 28 - 31 March 2022.

With both events just around the corner, we have appointed iFree Group Travel Sdn Bhd as an official Destination Management Company (DMC) to **facilitate all travel related services**.

As your **safety and health** is our no. 1 priority, we would like to draw your attention to the guidelines and SOPs outlined in this document during your stay in Kuala Lumpur.



**WELL-KNOWN FOR ITS HIGH
QUALITY VIP DELEGATIONS**



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DSA-DMC ROLE

iFREE Group Travel (M) Sdn Bhd, is the Official Destination Management Company (DMC) for the 17th Defense Services Asia (DSA) which incorporates National Security Asia 2022 (NATSEC Asia 2022) to be held from 28 - 31 March 2022 at the Malaysia International Trade and Exhibition Centre (MITEC) Kuala Lumpur.

For the upcoming events, DSA-DMC has partnered with hotels conveniently located within proximity to MITEC Kuala Lumpur. As an appointed DSA-DMC, rest assured that the best service and cooperation will be the priority in service deliverance. For further assistance on Hotel Bookings or any other queries on hotel and transportation arrangements, kindly contact them as below;

iFree Travel Group Sdn Bhd

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Selangor, Malaysia

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FOR BOOKING

<https://ifreegrouptourtravel.com/>

OFFICIAL HOTELS

1. Shangri-La Hotel, Kuala Lumpur
2. Sheraton Imperial

SUPPORTING HOTELS

1. Hilton Hotel, Kuala Lumpur
2. Le Meridien Hotel, Kuala Lumpur
3. A-Loft Hotel, Kuala Lumpur
4. St Regis Hotel, Kuala Lumpur
5. The Majestic Hotel, Kuala Lumpur
6. Hyatt House Kuala Lumpur, Mont Kiara
7. Wedgewood Residences
8. Dorsett Hartamas Kuala Lumpur, Sri Hartamas
9. Mandarin Oriental, Kuala Lumpur





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BEFORE TRAVELLING...Cont.

1 Attendance Confirmation

Confirmation of attendance needs to be done by registering either as Official Delegations, Exhibitors or Visitors through the platform provided by the organiser. All information provided must be accurate, and all fields are mandatory.

The pre-arrival registration forms are:

- VVIP Reply Form (as per invitation letter). Must be submitted by Monday, 28 February 2022.
- Exhibitors through the Online Exhibitor Manual (OEM)
- Visitors registration through <https://www.dsanatsecvirtual.com/visitors/registration/>

2 MyTravel Pass (MTP) application – has to be done at least 2 weeks before the trip

To obtain the required approval to enter Malaysia, please apply early and prepare the necessary documents beforehand. Please fill in the MTP online (<https://mtp.imi.gov.my/myTravelPass/main>) under the Foreigner (Social Visit) module. Please indicate your purpose of visit: **Attending DSA 2022 and NATSEC Asia 2022.**

Documents Required for My Travel Pass application.

- (1) Passport with validity period six (6) months and above*
- (2) Valid invitation letter issued by the Organiser*
- (3) Confirmation of flight itinerary (with ETA and ETD)
- (4) Visa from the Malaysian Embassy / High Commission or Consulate General (if applicable)
- (5) Hotel confirmation – booking through DSA-DMC
- (6) Related supporting documents such as the Exhibition and Conference Schedule

3 Transportation Arrangement (pre-booked) – through DSA-DMC

Official Delegations (Category A & B) transportation will be provided by the organiser.

Official Delegations (Category C) must have a pre-arranged transport arrangement through the respective embassies or DSA-DMC.

Other participants must arrange all related transportation while in Malaysia through DSA-DMC.

4 Accommodation (pre-booked) – through DSA-DMC

Official Delegations (Category A & B) will stay at the appointed Official Hotels.

Official Delegations (Category C) and other participants accommodation arrangement has to be made through DSA-DMC. Other accommodations apart from the identified supporting hotels is not permissible.

5 Complete Vaccination

Must have a complete COVID-19 vaccination as authorized by the World Health Organization (WHO) and Ministry of Health Malaysia (MOH). Proof of vaccination / valid vaccination certificate, with type of vaccination and booster vaccination if any has to be submitted when required.

Vaccine endorsed by WHO:

https://extranet.who.int/pqweb/sites/default/files/documents/Status_COVID_VAX_23Dec2021.pdf

BEFORE TRAVELLING

6 Email the Arrival Document (1 week before travel)

To ensure your smooth travel into Malaysia and verification purpose, all participants are required to prepare arrival documents and send PDF files to the organiser (size has to be less than 200KB, per file) through email to register@dsaexhibition.com.

1. Copy of Passport
2. Vaccine Certificate (specify type, booster if any)
3. Insurance coverage
4. Schedule of Individual visits
5. Invitation letter from the organiser
6. Flight Schedule
7. Yellow Fever Vaccination (for countries at risk)

Combined files (1 merged document) need to be named accordingly using below format. Please send to register@dsaexhibition.com

Official Delegations: Country_Rank/Title_Name

Other Participants: Company Name_Country_Name

7 Download MySejahtera

All participants must install, register and activate MySejahtera mobile application for contact tracing purpose while in Malaysia. It's recommended that the MySejahtera app is downloaded to your smart phone before departure in your country. https://mysejahtera.malaysia.gov.my/intro_en/

8 Travel insurance (including treatment and ward cost for COVID-19, min RM100,000)

Overseas participants must have Travel Insurance for COVID-19 related medical treatment and hospitalisation.

Specific COVID-19 insurance can be purchased at your own respective country and Malaysia also provides such insurance here:


<https://www.tuneprotect.com/products/covidtravelpassplus/>

9 COVID-19 Test

International participants must undergo COVID-19 PCR test two (2) days or 48 hours before departure to Malaysia. The result must be made available upon checking by authorities at the KLIA airport. It is advisable to prepare the result both in digital and printed copy. Those recently effected with Covid-19 can declare and bring printed test results confirming their infection between 11 and 60 days and verified medical letter.

10 Yellow Fever Vaccination (For Countries at Risk)

Participants from the identified countries is responsible to arrange for the necessary vaccination prior to travelling into Malaysia.



MyTravelPass
 JABATAN IMIGRESEN MALAYSIA

Wednesday, March 2, 2022 | 05:10:04 PM

[HOME](#)
[USER GUIDE](#)
[CHECK APPLICATION STATUS](#)

PERIODIC COMMUTING ARRANGEMENT (PCA)

DEATH AND CRITICALLY ILL EMERGENCY VISITS (DCEV)

SPOUSE OF MALAYSIAN / SPOUSE OF MALAYSIAN PERMANENT RESIDENT /
 RESIDENCE PASS / CHILDREN OF MALAYSIAN CITIZEN / CHILDREN OF
 PERMANENT RESIDENT / SENIOR CITIZEN PASS HOLDER / DIVORCEE / WIDOW OF
 CITIZEN


FOREIGNER (SOCIAL VISIT)

FOREIGN WORKERS / MAID

...MYTRAVELPASS APPLICATION

Open the My Travel Pass website
<https://mtp.imi.gov.my/myTravelPass/main>
 and click the Foreigner (Social Visit) button.

Please clearly indicate the reason for coming into Malaysia. This is for easy reference to the immigration department.



MyTravelPass
 JABATAN IMIGRESEN MALAYSIA

Wednesday, March 2, 2022 | 03:48:04 PM

[HOME](#)
[USER GUIDE](#)
[CHECK APPLICATION STATUS](#)

MY TRAVEL PASS (OTHER CATEGORY)

Application Form

NOTE : - (*) Mandatory field.

* Category :

PERMISSION TO ENTER MALAYSIA FOR FOREIGNER

* Type :

Entry

* Travel Purpose :

OFFICIAL AND BUSINESS

* Travel Description :

Attending Defense Services Asia Exhibition 2022

...MYTRAVELPASS APPLICATION

Do not forget to put DSA's name as your sponsor and fill in the detail:

Type: Company

ROC Number/NRIC Number: 423338-H

Sponsor: DSA EXHIBITION AND CONFERENCE SDN BHD

Contact Person: NADZEEM ABDUL RAHMAN

Address (In Malaysia): V06-3A-05, SIGNATURE 2 SUNWAY VELOCITY, LINGKARAN SV, CHERAS

Postcode : 55100

City : KUALA LUMPUR

State : WP KUALA LUMPUR

Email : register@dsaexhibition.com

Reconfirm Email : as above

Mobile Number : indicate your mobile number

Sponsor/Employer/Applicant Contact Information

NOTE : - (*) Mandatory field.

☐ COMPANY ☐ INDIVIDUAL

ROC Number / NRIC Number :

Sponsor/Employer/Applicant Name :

Contact Person :

Address (In Malaysia):

Postcode : City :

State : * Email :

* Mobile Number : * Reconfirm Email :

Kindly read carefully the notes written in red and please fill up the following highlighted in yellow and attach supporting documents

When applying for the MTP, few applicants name (10 max) can be put into one application. The accompanying officer's name can be put together in the same application.

Applicant Information Details

NOTE :

- Select the applicant first to fill the form.
- (*) Mandatory field for selected applicant.
- Please enter applicant information as in the passport.
- Upload supporting document in format JPEG, PDF only.
- Uploaded document size should be less than 250 KB.

Documents to be uploaded by applicant:

- Passport copy, Letter of invitation / Letter of appointment, Death certificate / Letter from doctor, Copy of latest movement endorsement/stamp (for Permanent Resident only), Related supporting document

☒ **APPLICANT 1**

* Name :

* Passport No. : * Nationality :

* Date of Birth : * Sex :

Supporting Document

* Passport (Data Page) : No file chosen

* Supporting Document 1 : No file chosen

* Supporting Document 2 : No file chosen

Supporting Document 3 : No file chosen

Supporting Document 4 : No file chosen

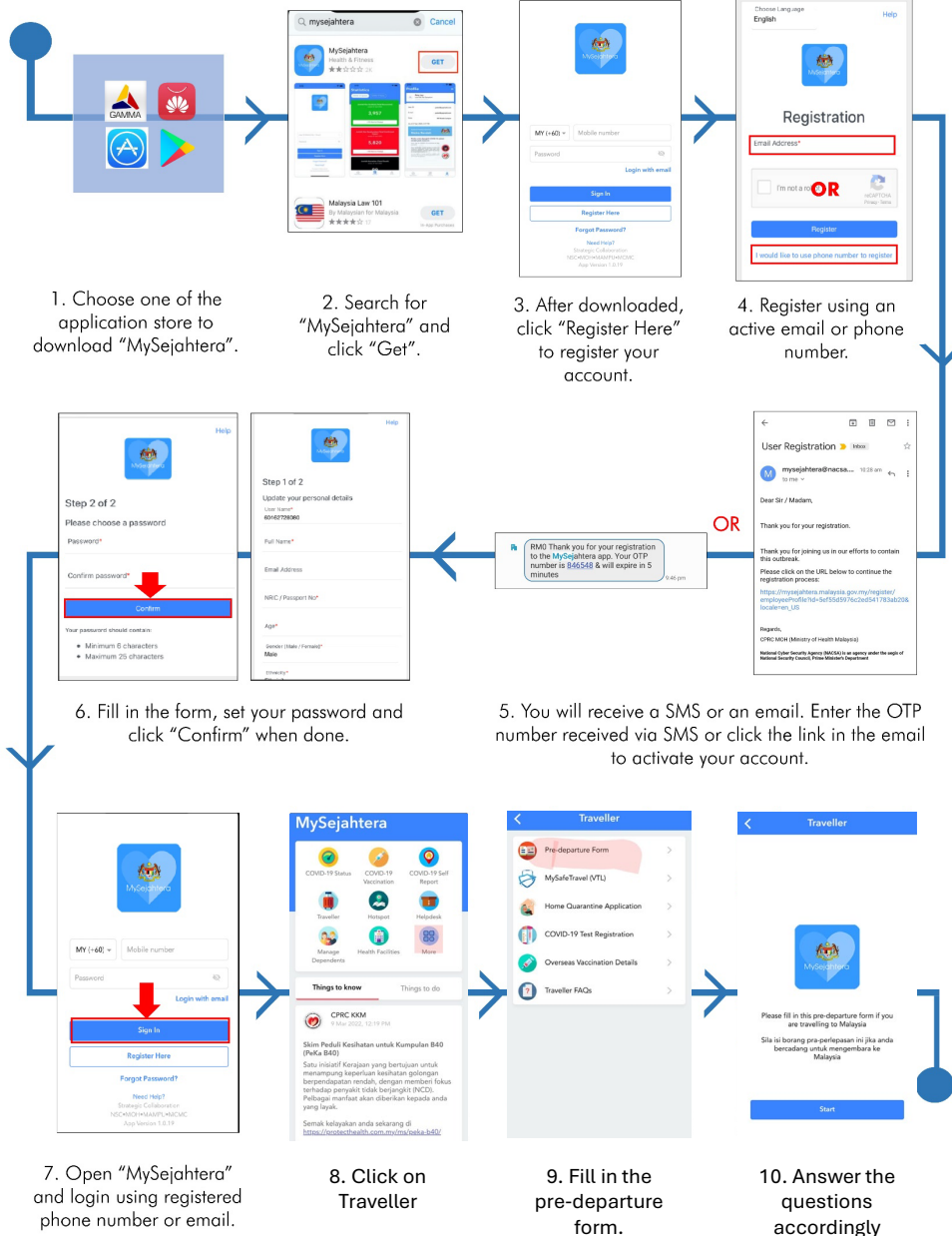
BEFORE DEPARTURE TO MALAYSIA



...MYSEJAHTERA REGISTRATION

Upon registration of MySejahtera, the individual can update their vaccination details by click on the Helpdesk button and select option N.

The approval or verification of the digital vaccination at MySejahtera will be reflected between 3 – 5 days by the Ministry of Health.



Frequently Asked Questions MYSJ HELPDESK



Q How to update my vaccination details that I have received from abroad?

A Click 'Helpdesk' on the MySejahtera homepage.

Select 'Option N - I have received my vaccination overseas and would like to obtain my digital certificate in MySejahtera'.

Enter your vaccination information and attach the proof of vaccination which you have obtained from abroad.

<input type="radio"/>	I want more information on VACCINE- COVID 19 (Phase 2)
<input type="radio"/>	I am unable to register
<input type="radio"/>	I can't login to the app
<input type="radio"/>	I have a question about my risk category / health assessment
<input type="radio"/>	I have an issue with my QR code / Check-in
<input type="radio"/>	I have been vaccinated but my digital certificate is missing
<input checked="" type="radio"/>	I have received my vaccination overseas and would like to obtain my digital certificate in MySejahtera
<input type="radio"/>	Other queries?





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ON ARRIVAL

1 Arrival at the KLIA

- Upon arrival at the KLIA, participants will be directed for the on-arrival RT-PCR test at designated area. All participants are required to share their personal contact number (hand phone) for updates on the result and contact tracing. DSA-DMC will assist on RT-PCR COVID-19 Test at KLIA (TEST – RELEASE)
- Official Delegations will be directed to the VIP Holding Room while waiting for their clearance before proceeding to Official Hotels. Allowed to be at the hotel while waiting for the results.
- Special lane will be provided for DSA & NATSEC Asia 2022 participants for immigration clearance.
- Participants must remain in isolation in their individual room until the result is received. Result is expected to be obtained in several hours and will be notified via personal contact number (hand phone).
- Allowed to move in Cohort Safety Bubble (within your own group) once test is negative.
- In the case where positive result from the test is obtained, the embassy of the respective individual will be informed, and the individual must stay in isolation in their own room.

2 Transport

Official Delegations will be guided to the pre-arranged Official Car by the welcoming secretariat at the dedicated pick-up point. The appointed Accompanying Officer will only receive the delegates at the hotel. Deviations from the airport is strictly prohibited.

Participants must have a pre-arranged transport arrangement through the DSA - DMC.

3 Accommodation Check-In

The registration and check in process for Official Delegations will be done as required with assistance from the accompanying officer.

DSA-DMC will facilitate hotel check in and ensure safe passage right through respective rooms for other participants.

4 Badges

The accompanying officer will hand over the pre prepared badges to the Official Delegations upon hotel check in.

Other participants including exhibitors and trade visitors can collect their badges at the venue or prior arrangement through DMC to be distributed at the respective hotels.



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DURING EVENT

1 Transport between accommodation and venue

Official Delegations are to use the same designated "Official Car" throughout their stay in Malaysia for The Event.

Other participants must arrange all related transportation while in Malaysia through DSA-DMC. No personal transport arrangements are permitted.

2 RTK-Antigen Test

All participants are required to undergo an RTK-Antigen (Self Test) on Day 3 in Malaysia and present the result (picture) at the entrance of MITEC. DSA -DMC shall provide these self kits as part of the hotel booking for a fee. NO requirement to move in Cohort Safety Bubble anymore after test is Negative.

Those recently effected with Covid-19 can declare and bring printed test results confirming their infection between 11 and 60 days and verified medical letter.

3 Crowd Control

All visitors must practice physical distancing throughout the EXHIBITION program. The number of visitors will be monitored and controlled to ensure safe distancing.

4 Comply With The SOP

- Face Masks must be worn at all times.
- Scan MySejahtera QR Code upon entry to exhibition venue.
- Activate MyTrace in the MySejahtera application and Bluetooth has to be activated at all times.
- Present the daily RTK-Ag test result (picture) at the entrance and the screening will be carried out by health officers with assistance from the Health Services Division, Malaysian Armed Forces Headquarters.
- Sanitise hands regularly.
- Avoid handshakes and maintain physical distancing, at least 1-metre apart.

5 All movement will have to be accompanied by either Accompanying Officer (AO) / Liaison Officer (LO) / representative of DSA-DMC

Any movement must be accompanied by the respective AO / LO / representative of DSA-DMC.

6 Ambulance and medical team to support

Health Services Division, Malaysian Armed Forces will be providing support and assistance during the event.

If necessary, attendee will be taken to a nearby hospital or clinic for further treatment.

DURING EVENT LOCAL PARTICIPANTS

1 Badge Claim

All visitors is encouraged to pre-register beforehand prior arriving at the venue using this link: <https://www.dsanatsecvirtual.com/visitors/registration/>

The badge claim can be done at the kiosk located at Level 3 of the venue.

2 Show prove of negative result at entrance, daily RTK Ag (self) test

RTK Ag (self) test for all exhibitors, organising committee, staffs with validation within 24 hours before event (recommended brand SALIXIUM or equivalent that generates reports via apps).

For daily visitors, RTK-Ag (Saliva) on the day of event (Any self test kit brands approved by MOH is accepted for Local Daily Visitors).

RTK-Ag (Professional) if symptomatic during course of event.

Locals recently effected with Covid-19 can declare and bring printed test results confirming their infection between 11 and 60 days and verified medical letter.

3 Color coding slot

Visitors are not allowed to stay in the same hall for more than 3 hours. A different color code slot will be marked on visitor's badge to identify.

...SUMMARY

Before Travelling

1. VVIP Reply Form /Registration form / Letter of Invitation from the organiser
2. Apply MyTravel Pass (2 weeks before travelling)
3. Complete Vaccination
4. Treatment and ward admission insurance for COVID-19 (min RM100,000)
5. Apply for a visa (if necessary)
6. Accommodation and vehicle reservation (DSA-DMC)
7. Take the Covid-19 PCR test, 48 hours before travelling

Arrival in Malaysia

Take the Covid-19 RT-PCR test upon arrival at the location provided at KLIA (assisted by receiving officer and DSA-DMC)

1. **Official Delegations** - Test, negative and release (Wait for 1 hour)
2. **Participants** – Test, release and isolate at hotel until result confirmation.

Download and sign in MySejahtera

1. Immigration
2. Baggage collection
3. Travel to the hotel

1. Check-in
2. Isolation until notification of result

While in Malaysia

1. Comply with current public health SOPs.
2. Cost of COVID-19 treatment (if infected) must be covered by the Traveler (insurance).
3. Daily RTK-Antigen Test
4. Health screening at MITEC entrance/ Hall

